

Memorandum

To : Alice

Date : June 25, 1985

From : Jeanne
FAIR POLITICAL PRACTICES COMMISSION

Subject : SEI AMENDMENTS

You have asked whether the following methods of providing supplemental SEI information are acceptable "amendments" to SEI's. These methods are frequently used by filers in reply to a letter from the FPPC notifying them of apparent errors or omissions in their statements.

(1) The filer provides the information in a telephone conversation.

This is not an acceptable method of amending a statement. The filer should be requested to provide the information on a "supplemental" schedule, which is signed and verified.

(2) The filer provides the required information in a letter, rather than on a schedule.

The letter will be considered to be an acceptable amendment as long as all required information is provided, and the letter is signed and dated.

(3) The filer provides the information on a schedule taken from the 721 or 730 Form (which does not include a verification).

The schedule will constitute an amendment only if accompanied by a cover letter signed and dated by the filer.

All of the above applies only to "additional information" which completes the reporting requirements for an item already reported on a statement.

The addition or deletion of an investment, interest in real property or income must be provided on a "Supplemental" schedule which is dated and verified by the filer.

cc: Roger
Barbara
Jeanette
Judy C.